



The Chemung County Library District, with neighborhood libraries in Big Flats, the Bookmobile, Elmira, Horseheads, Van Etten, West Elmira, and on the web at [www.cclid.lib.ny.us](http://www.cclid.lib.ny.us)

## Agenda

**The March meeting of the Board of Trustees of the Chemung County Library District will be held on Thursday March 20, 2025 at 6:00 pm at the Horseheads Free Library.** The agenda for the meeting is listed below. If you are unable to attend, please inform Ms. Dworkin (607-398-2021), Mrs. Melott (733-9173, ext. 2308), or Mr. Chapman (733-9173, ext 2307).

1. Call to order
2. Pledge of allegiance
3. Approval of minutes (document #2025-09)
4. Treasurer's report
  - a) Report of Unpaid Bills Detail
  - b) Monthly Financial Reports
5. Correspondence
6. President's report (Dworkin)
7. Director's Report
  - a) Resolved that the CCLD Board of Trustees approve the personnel actions as submitted
- Committee reports:
  - a) Executive Committee (Dworkin)
    - 1) Report of the Committee meeting (document #2025-14)
  - b) Budget & Finance Committee (Roberts)
    - 1) Report of the Committee meeting (document #2025-15)
  - c) Building & Grounds Committee (Schwesinger)
    - 1) Report of the Committee meeting (document #2025-13)
  - d) Personnel Committee (Appenzellar)
  - e) Election and Continuity Committee (Hansen)
9. Executive Session
10. Old business
11. New business
12. Period for public expression
13. Adjournment

**Balance Sheet**  
**Chemung County Library District**  
**As of February 28, 2025**

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
1100 General Cash Funds	761.76
1110 General Now CHECKING -2432	75,347.10
1115 CCTC Paypal transfer account-7692	540.00
1116 PayPal ONLINE Account	478.85
1120 CBA Checking-2473	674.21
1125 CBA Savings 2538	98,743.75
1130 ICS-Insured Cash -2968	4,379,701.31
1190 CDARS Restricted CDs	
1195 CDARS-Non-Restricted/Other cds	3,046,024.18
1200 Payroll NOW Checking-2511	50,295.19
<b>Total for 1200 Payroll NOW Checking-2511</b>	<b>\$67,249.47</b>
<b>Total for Bank Accounts</b>	<b>\$7,669,520.63</b>
Accounts Receivable	
Other Current Assets	
1730 Prepaid Expenses	5,000.00
1735 Prepaid/Retirement Expenses	59,088.24
1740 Restricted Investments - M & N	419,941.75
1790 Year End Support Receivable	86,209.00
Accrued Interest	
Due From Grant Fund	
<b>Total for Other Current Assets</b>	<b>\$570,238.99</b>
<b>Total for Current Assets</b>	<b>\$8,239,759.62</b>
Fixed Assets	
Other Assets	
<b>Total for Assets</b>	<b>\$8,239,759.62</b>
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts Payable	
<b>Total for Accounts Payable</b>	<b>0.00</b>
Credit Cards	
Other Current Liabilities	
2150 Retiree sick liability	0.00
<b>Total for 2150 Retiree sick liability</b>	<b>\$9,928.74</b>

2190 Year End Accounts Payable	
2205 Federal Taxes	
2206 NY State Tax - withheld	
2210 Accrued Vacation	
2211 Accrued Sick	
2215 Employee Health Insurance	9,932.54
2220 CSEA Health Ins	193.90
2221 CSEA Life Insuranc	44.40
2222 CSEA Member Dues	2,340.24
2223 CSEA People	30.80
2224 CSEA Persnl/OI	300.51
2230 Pension	-0.05
2231 Retirement Arrears	
2232 Retirement Loan	
2240 Def/Comp Amount	788.49
2241 Def Comp Percent	4,084.40
2250 Child Support Chemung County	
2255 Aflac	339.96
2290 NYS Ret - employer portion	23,098.50
2299 Accrued Payroll	57,259.29
<b>Total for Other Current Liabilities</b>	<b>\$108,341.72</b>
<b>Total for Current Liabilities</b>	<b>\$108,341.72</b>
Long-term Liabilities	
<b>Total for Liabilities</b>	<b>\$108,341.72</b>
Equity	
Retained Earnings	4,265,754.76
Net Income	3,433,416.69
3160 Net Investment in capital asset	432,246.45
<b>Total for Equity</b>	<b>\$8,131,417.90</b>
<b>Total for Liabilities and Equity</b>	<b>\$8,239,759.62</b>

Accrual Basis Friday, March 21, 2025 02:19 PM GMTZ

*(draft Minutes of the February 20, 2025 meeting of the Chemung County Library District Board of Trustees. Document #2025-9)*

The meeting was called to order at 6:00 pm by President Rachel Dworkin. Present Ms. Muriel Friend, Mr. Mark Padgett, Ms. Lee Saginario, Ms. Martha Smith, and Ms. Judith Elston. Excused: Ms. Karen Snyder, Mr. Kevin Hansen, Ms. Patricia Kinney, Ms. Laurie Garner, Mr. Karl Schwesinger, and Ms. Jessica Roberts. Absent: Ms. Penny Appenzellar, Mr. Wayne Adams, and Ms. Crystal Gullo-Buzzetti. Also present were Ms. Holly Melott and Mr. Paul Chapman, on behalf of the Library District's Administration.

**Minutes. The minutes of the January meeting (Document #2025-03) were presented for board review. Mr. Padgett moved that the January Board minutes be approved as presented, seconded by Ms. Smith. Subject to full board review. VOTE: Unanimously Approved.**

**Ms. Smith moved, seconded by Ms. Friend, that the board accept the January Monthly Cash Balance Reports as presented. Subject to full board review. VOTE: Unanimously Approved**

**Report of Unpaid Bills. Mr. Padgett moved, seconded by Ms. Elston, that the board authorize the payment of the unpaid bills dated 02/20/2025 in the amount of \$38,966.36. Subject to full board review. VOTE: Unanimously Approved.**

**Correspondence:**

- Teen Librarian, Doris Jean Metzger, has been notified that they will once again be awarded a \$5,000 grant from the Anderson Foundation, to conduct "TALE" theater session for community youth
- A letter was received from the Town of Southport, stating that is acceptable for the property at 859 Broad St. to be used as a public library
- A check for \$75 was received from the Corning Blackbaund Giving Fund
- Mr. Chapman received a letter from a concerned citizen regarding the CCLD inclement weather closing policy. He was able to have a face to face conversation and expound on the reasoning behind the aforementioned policy.

**President's Report: Ms. Dworkin reported on the following:**

- STLS is seeking a Chemung county representative for their board, let her know if you know of someone who would be able to fill that need
- Ms. Dworkin has received a fraudulent email from someone posing as a fellow trustee, continue to exercise caution in responding to library correspondence

Copies of the 12/31/24 balance sheet and profit and loss report were distributed. Mr. Chapman reviewed and shared explanations prepared by Ms. Nancy Kirby, financial consultant.

**Director's Report: Mr. Chapman reported on the following:**

- A revised version of the CCLD Closing/Cancellation Policy was presented
- A "Reservation/Appointment Cancellation Policy was presented
- Renovations continue at SML
- CDARs will be restructured and reinvested during 2025
- The new furniture for the 1<sup>st</sup> and 2<sup>nd</sup> floor at SML will be arriving on Monday, February 26th
- Mr. Chapman collectively met with renovation crew supervisors
- The 2024 audit will begin on March 17
- Seven renovation proposals were presented for Steele

**CONSENT ITEM:** Ms. Dworkin moved, seconded by Ms. Smith, that the addendum and changes to the CCLD Closing and Cancellation Policy be approved as presented. Subject to full board review. **VOTE: Unanimously Approved.**

**CONSENT ITEM:** Ms. Dworkin moved, seconded by Mr. Padgett, that the CCLD Reservation and Cancellation Policy be approved as presented. Subject to full board review. **VOTE: Unanimously Approved.**

**CONSENT ITEM:** Ms. Dworkin moved, seconded by Ms. Smith, that the following proposals be accepted as presented:

- **MakerSpace Project R1 – General conditions -\$56,033 total cost \$350,946**
- **Steele Main Circulation Desk Project – General Conditions - \$9,871 total cost \$61,823**
- **Steele Main Circulation Desk Project/Trendway Walls – General Conditions - \$18,753 total cost \$117,453**
- **Steele Processing Center Project – General Conditions - \$13,870 total cost \$86,870**
- **2<sup>nd</sup> Floor Shelving Project – General Conditions -\$99,667 – total cost \$624,229**
- **Chemung Shelving Project – General Conditions - \$10,640 –total cost \$66,640**
- **Large Meeting Room Project – General Conditions - \$19,950 –total cost \$124,950**
- **Steele Seating and Tables Project – General Conditions - \$32,769 – total cost - \$205,236**

Subject to full board review. **VOTE: Unanimously Approved.**

**CONSENT ITEM:** Ms. Dworkin moved, seconded by Mr. Padgett, that the February Personnel Actions be approved as presented. Subject to full board review. **VOTE: Unanimously Approved.**

**Executive Committee.** The report of the Executive Committee was presented in writing to the board (Document #2025-08)

**Budget & Finance Committee.** (Document #2025-09)

**Buildings & Grounds Committee.** (Document #2025-07)

**Personnel Committee.**

**Election & Continuity Committee.**

**Old Business.**

**New Business:**

**Public Expression.**

**Mr. Padgett moved, seconded by Mr. Adams to adjourn. VOTE: Unanimously Approved.**

The next regular meeting of the board will be held on Thursday, March 20, 2025, at 6:00pm at the Horseheads Free Library.

**Document #2025-013**

**Report of the March 5, 2025 meeting of the Buildings & Grounds Committee of the Chemung County Library District**

The meeting opened at 5:30 pm. Present were Ms. Rachel Dworkin, Mr. Karl Schwesinger, Ms. Lee Saginario, Ms. Jessica Roberts, and Ms. Martha Smith. Also attending were Mr. Paul Chapman and Ms. Holly Melott, CCLD Management.

Mr. Chapman shared the new design layout for the MakerSpace and AV shelving areas

Mr. Chapman reported on the following:

- The new furniture has arrived at Steele
- Panel walls for the MakerSpace are expected to arrive by the end of April
- Electrical outlets on the first level will be usable for the digital media lab
- The remaining 10% of the NY state construction aide funds designated for the Tech Center at Steele will be released, paperwork has been submitted
- Interviews are being conducted for the second security guard position
- The purchase of the Southport property is moving forward
- He is working with IT, to contract for mobile printing services at both Steele and Horseheads

The meeting adjourned at 5:45pm.

The next regular meeting of the Buildings & Grounds Committee will be held on Wednesday, April 2, 2025 at 5:30pm in the auditorium of the Steele Memorial Library.

**Report of the March 5, 2025 meeting of the Executive Committee of the Chemung County Library District:**

The meeting came to order at 6:00pm. Attending the meeting from the Executive Committee were Ms. Rachel Dworkin, Ms. Martha Smith, Ms. Jessica Roberts, and Mr. Mark Padgett. Board members attending were Ms. Lee Saginario, Mr. Karl Schwesinger, Ms. Karen Snyder, Ms. Judith Elston, Ms. Patricia Kinney, Ms. Penny Appenzellar, and Mr. Kevin Hansen. Mr. Paul Chapman and Ms. Holly Melott, CCLD management, were also present.

**UNPAID BILLS:** Ms. Melott submitted the Unpaid Bill List dated 03/05/2025 for the General Fund in the amount of \$876,777.32. **Mr. Padgett moved, seconded by Ms. Snyder, to approve payment of the General Fund in the amount of \$867,777.32 VOTE: Unanimously Approved.**

Ms. Dworkin reported on the following:

- She received a letter of resignation from Ms. Crystal Gullo-Buzzetti, 9<sup>th</sup> district trustee. Please advise Ms. Dworkin if you know of someone who may be interested in filling the vacancy.
- A Chemung county representative is still needed for the STLS board, inform her of any one who may be interested

Mr. Chapman reported on the following:

- Annual property tax check was received in the amount of \$4,023,614.99
- Annual disbursements from the Steele Memorial Foundation were received in the following amounts: Denton fund: \$14,895.80, Krazinski fund: \$27,098.40, and the patron fund: \$8,483.20
- A grant for \$5,000 was received from the Anderson Foundation to continue funding for the T.A.L.E. youth acting program
- 2025 CDAR investments are being evaluated, Nancy Kirby has recommended utilizing 4 week increments as needed
- A capital fund policy is being established
- Auditors will be on site at Steele beginning Monday 3/17/25, preliminary work has already begun
- Purchase of the Southport property is moving forward
- He is seeking board approval to close all branches on Monday, March 31<sup>st</sup> for mandatory staff CPR, first aide, and Epi-pen training

**Ms. Dworkin moved, seconded by Ms. Roberts, to accept the tax payment check in the amount of \$4,023,614.99. VOTE: Unanimously Approved.**

**Mr. Padgett moved, seconded by Ms. Dworkin, to accept the SML Foundation Denton fund disbursement in the amount of \$14,895.80. VOTE: Unanimously Approved.**

**Ms. Dworkin moved, seconded by Ms. Smith, to accept the SML foundation Krazinski fund disbursement in the amount of \$27,098.40. VOTE: Unanimously Approved.**

**Ms. Dworkin moved, seconded by Mr. Hansen, to accept the SML foundation patron fund disbursement in the amount of \$8,483.20. VOTE: Unanimously Approved.**

**Ms. Dworkin moved, seconded by Mr. Hansen, to accept the grant from the Anderson Foundation in the amount of \$5000.00. VOTE: Unanimously Approved.**

**Ms. Dworkin moved, seconded by Ms. Roberts, to close all CCLD branches on Monday March 31<sup>st</sup> for the purpose of staff CPR, first aide, and Epi-pen training. VOTE: Unanimously Approved.**

The meeting adjourned at 6:30 pm. The next meeting of the Executive Committee of the Chemung County Library District will be held on Wednesday, April 2, 2025 at 6 pm in the auditorium at the Steele Memorial Library.



**Document #2025-15**

**Report of the March 12, 2025 meeting of the Budget & Finance Committee of the Chemung County Library District**

Attending the meeting via Teams: Ms. Jessica Roberts. Also in attendance Mr. Paul Chapman and Ms. Holly Melott, CCLD Administration. The meeting opened at 8:45 a.m.

Ms. Melott presented the unpaid bill list dated March 20, 2025 for the General Fund, \$42,875.20. Details will be forwarded to the full CCLD board for its consideration.

Ms. Melott presented the February Monthly Cash Balance Report and the February Profit and Loss Report which will be forwarded to the full CCLD board for its consideration.

Mr. Chapman reported on the following:

- The Grant IMMA savings and Grant checking accounts are no longer necessary and will be closed
- He is mapping out CDAR investments for 2025
- Auditors will be on site, beginning Monday 3/17/25

The meeting adjourned at 9:00 a.m. The next meeting of the Budget & Finance Committee will be held on Wednesday, April 9, 2025 at 8:45 a.m. via Teams.

# Chemung County Library District

## Monthly Board Budget Report

January - December 2025

	Actual	Budget	Total over Budget	% of Budget
<b>Income</b>				
4110 Property Tax Income	4,023,615	4,016,915	6,700	100.17%
4120 Pilot funds		72,000	(72,000)	0.00%
4200 State Aid	0	211,705	(211,705)	0.00%
4300 Grants	5,000		5,000	
4400 Foundation Support	50,477	162,577	(112,100)	31.05%
4600 Unrestricted Contributions Income	26,223	28,316	(2,093)	92.61%
4800 Interest Income	22,842		22,842	
4820 Fees and Services	1,603		1,603	
4950 Miscellaneous	2,232	250,000	(247,768)	0.89%
<b>Total Income</b>	<b>\$ 4,131,992</b>	<b>\$ 4,741,513</b>	<b>\$ (609,521)</b>	<b>87.15%</b>
<b>Gross Profit</b>	<b>\$ 4,131,992</b>	<b>\$ 4,741,513</b>	<b>\$ (609,521)</b>	<b>87.15%</b>
<b>Expenses</b>				
5000 Payroll & related expenses	782,890	3,427,576	(2,644,686)	22.84%
6000 Library services	115,850	574,013	(458,162)	20.18%
6500 Programming support	236	10,000	(9,764)	2.36%
6600 Operations Support	12,760	59,500	(46,740)	21.45%
6700 Technology	764	31,400	(30,636)	2.43%
6800 Bookmobile costs	3,634	15,000	(11,366)	24.23%
6900 Administrative -Other	10,871	114,000	(103,129)	9.54%
7000 Facilities cost	87,972	209,100	(121,128)	42.07%
8000 Capital Improvements	0	151,680	(151,680)	0.00%
8500 Other Miscellaneous Costs	24,340	152,900	(128,560)	15.92%
<b>Total Expenses</b>	<b>\$ 1,039,317</b>	<b>\$ 4,745,168</b>	<b>\$ (3,705,852)</b>	<b>21.90%</b>
<b>Net Operating Income</b>	<b>\$ 3,092,676</b>	<b>\$ (3,655)</b>	<b>\$ 3,096,331</b>	<b>-84614.93%</b>
<b>Other Expenses</b>				
9500 Project Costs	898,090		898,090	
<b>Total Other Expenses</b>	<b>\$ 898,090</b>	<b>\$ -</b>	<b>\$ 898,090</b>	
<b>Net Other Income</b>	<b>\$ (898,090)</b>	<b>\$ -</b>	<b>\$ (898,090)</b>	
<b>Net Income</b>	<b>\$ 2,194,586</b>	<b>\$ (3,655)</b>	<b>\$ 2,198,241</b>	<b>-60043.39%</b>

# Unpaid Bills Detail

## Chemung County Library District

As of March 5, 2025

TRANSACTION TYPE	AMOUNT	LINE DESCRIPTION	OPEN BALANCE
<b>All Pro Locksmithing</b>			
Bill	\$112.50	SML supply closet door issue - Inv #02272025	\$112.50
<b>Total for All Pro Locksmithing</b>	<b>\$112.50</b>		<b>\$112.50</b>
<b>Amazon Capital Services</b>			
Bill	\$181.49	all library purchases	\$181.49
Bill	\$3,282.78	all library purchases	\$3,282.78
<b>Total for Amazon Capital Services</b>	<b>\$3,464.27</b>		<b>\$3,464.27</b>
<b>Burr Consulting LLC</b>			
Bill	\$1,800.00	HR Consultant March 2025 retainer	\$1,800.00
<b>Total for Burr Consulting LLC</b>	<b>\$1,800.00</b>		<b>\$1,800.00</b>
<b>Chemung Canal Trust Company</b>			
Bill	\$891.39	Mastercard paymentpurchases - all libraries	\$891.39
Bill	\$756.50	Mastercard paymentpurchases - all libraries	\$756.50
Bill	\$692.57	Mastercard paymentpurchases - all libraries	\$692.57
Bill	\$637.71	Mastercard paymentpurchases - all libraries	\$637.71
<b>Total for Chemung Canal Trust Company</b>	<b>\$2,978.17</b>		<b>\$2,978.17</b>
<b>Collaborative Summer Library Program</b>			
Bill	\$2,456.26	Summer reading club - all branchesInv #312078	\$2,456.26
<b>Total for Collaborative Summer Library Program</b>	<b>\$2,456.26</b>		<b>\$2,456.26</b>
<b>Culligan Water</b>			
Bill	\$60.00	staff water dispenser-monthly rental feeInv #27x34391005	\$60.00
<b>Total for Culligan Water</b>	<b>\$60.00</b>		<b>\$60.00</b>
<b>Eastern Security Services</b>			
Bill	\$128.85	monitoring 4/1/25-7/1/25 SML -Inv #R274858	\$128.85
<b>Total for Eastern Security Services</b>	<b>\$128.85</b>		<b>\$128.85</b>
<b>Elmira Water Board</b>			
Bill	\$112.93	water bill 12/17/24-2/18/25 -SMLAcct 2744-0	\$112.93
Bill	\$38.70	water bill- 12/9/24-2/7/25 -WEAcct # 11814-0	\$38.70
Bill	\$29.46	Mobile dental unit water line - 12/17/24- 2/14/25Acct #58468-0	\$29.46
<b>Total for Elmira Water Board</b>	<b>\$181.09</b>		<b>\$181.09</b>
<b>Erica Unterman</b>			
Bill	\$350.00	Stained Glass class @ SML 2/5 @ SML	\$350.00
Bill	\$350.00	Stained Glass class 3/17 @ WE	\$350.00
<b>Total for Erica Unterman</b>	<b>\$700.00</b>		<b>\$700.00</b>
<b>Essential Constructs LLC</b>			
Bill	\$101,150.00	Steele First Floor Lighting Proj -Inv #24-1305-01	\$101,150.00
Bill	\$17,849.71	Steele - Library Shelving Project -Inv 24-1250-02	\$17,849.71
Bill	\$60,728.00	Steele Youth Dept Project -inv #24-1150-02SML Foundation portion	\$60,728.00
Bill	\$241,680.00	Steele Youth Dept Project -inv #24-1150-02	\$241,680.00

# Unpaid Bills Detail

## Chemung County Library District

As of March 5, 2025

TRANSACTION TYPE	AMOUNT	LINE DESCRIPTION	OPEN BALANCE
Bill	\$17,850.00	Steele 2nd Floor Flooring-Inv #24-1155-03	\$17,850.00
Bill	\$35,700.00	Steele 1st Floor Flooring-Inv #24-1156-03	\$35,700.00
Bill	\$11,489.00	Steele Library Movers Project Inv 24-1218-02	\$11,489.00
Bill	\$81,985.00	Steele Library Movers Project Inv #24-1218-03	\$81,985.00
Bill	\$205,236.00	Steele Seating and Tables Proj Inv #24-1319-01	\$205,236.00
Bill	\$30,934.14	Steele Youth Dept Project -Inv #24-1150-06	\$30,934.14
Bill	\$17,850.00	Steele Youth Dept Project -Inv #24-1150-04	\$17,850.00
<b>Total for Essential Constructs LLC</b>	<b>\$822,451.85</b>		<b>\$822,451.85</b>
<b>Gail Lewis</b>			
Bill	\$218.75	Mindfulness in Drawing - 3/13 @ SML - adult program	\$218.75
<b>Total for Gail Lewis</b>	<b>\$218.75</b>		<b>\$218.75</b>
<b>Greenleaf Recycling</b>			
Bill	\$140.00	Waste mgmt services -WE/HH/BF/ST -Inv #250228245358	\$140.00
Bill	\$75.00	Waste mgmt services -WE/HH/BF/ST -inv #250228245379	\$75.00
<b>Total for Greenleaf Recycling</b>	<b>\$215.00</b>		<b>\$215.00</b>
<b>Haefele TV, Inc.</b>			
Bill	\$85.95	wifi connection @ VE-March Acct # 003-025231	\$85.95
<b>Total for Haefele TV, Inc.</b>	<b>\$85.95</b>		<b>\$85.95</b>
<b>Hill &amp; Markes</b>			
Bill	\$325.50	cleaning supplies Inv #3010547-00	\$325.50
<b>Total for Hill &amp; Markes</b>	<b>\$325.50</b>		<b>\$325.50</b>
<b>Horseheads Printing</b>			
Bill	\$264.80	Monthly flyers-inv #32187 funded by HH Foundation	\$264.80
<b>Total for Horseheads Printing</b>	<b>\$264.80</b>		<b>\$264.80</b>
<b>Image Integrator</b>			
Bill	\$320.00	Cartridge adaptor for microfiche-Inv #20756	\$320.00
<b>Total for Image Integrator</b>	<b>\$320.00</b>		<b>\$320.00</b>
<b>Ingram Library Services</b>			
Bill	\$5,930.88	Feb statement - March pay	\$5,930.88
Bill	\$3,627.39	Feb stmt - March pay	\$3,627.39
Bill	\$3,176.07	Feb stmt - March pay	\$3,176.07
<b>Total for Ingram Library Services</b>	<b>\$12,734.34</b>		<b>\$12,734.34</b>
<b>JGF Funding</b>			
Bill	\$1,635.31	main agree all branches -Inv #494230	\$1,635.31
Bill	\$52.98	copier overage charges-SML -Inv 496520	\$52.98
<b>Total for JGF Funding</b>	<b>\$1,688.29</b>		<b>\$1,688.29</b>
<b>MidWest Tape</b>			
Bill	\$1,035.27	Feb statement (March pay)Hoopla StreamingInv #506824681	\$1,035.27
Bill	\$803.19	Feb statement (March pay)AV - all branches	\$803.19

Unpaid Bills Detail  
 Chemung County Library District  
 As of March 5, 2025

TRANSACTION TYPE	AMOUNT	LINE DESCRIPTION	OPEN BALANCE
Bill	\$543.04	Feb statement (March pay)AV - all branches	\$543.04
<b>Total for MidWest Tape</b>	<b>\$2,381.50</b>		<b>\$2,381.50</b>
Nancy Kirby Kurjakovic			
Bill	\$1,050.00	Financial consulting Feb 2025	\$1,050.00
<b>Total for Nancy Kirby Kurjakovic</b>	<b>\$1,050.00</b>		<b>\$1,050.00</b>
NYSEG			
Bill	\$1,209.44	gas & elec -HH	\$1,209.44
Bill	\$2,385.04	gas & elec - SML	\$2,385.04
<b>Total for NYSEG</b>	<b>\$3,594.48</b>		<b>\$3,594.48</b>
OverDrive, Inc			
Bill	\$14.95	patron monthly online resource checkouts-Cust ID 1453-1001	\$14.95
Bill	\$5.98	patron monthly online resource checkouts-Cust ID 1453-1001	\$5.98
Bill	\$3.98	patron monthly online resource checkouts-Cust ID 1453-1001	\$3.98
Bill	\$5.98	patron monthly online resource checkouts-Cust ID 1453-1001	\$5.98
Bill	\$5.98	patron monthly online resource checkouts-Cust ID 1453-1001	\$5.98
<b>Total for OverDrive, Inc</b>	<b>\$36.87</b>		<b>\$36.87</b>
Penworthy Company			
Bill	\$1,188.50	juv fiction BKM -Inv #0605824-IN	\$1,188.50
<b>Total for Penworthy Company</b>	<b>\$1,188.50</b>		<b>\$1,188.50</b>
ProQuest LLC			
Bill	\$3,743.48	Historical Newspapers NY Collection inv #70883508	\$3,743.48
<b>Total for ProQuest LLC</b>	<b>\$3,743.48</b>		<b>\$3,743.48</b>
Regina Hill			
Bill	\$3,087.50	QB consultant services - invoice 1172 -Jan 2025	\$3,087.50
<b>Total for Regina Hill</b>	<b>\$3,087.50</b>		<b>\$3,087.50</b>
Staples			
Bill	\$85.73	office supplies -Summary #7004347971	\$85.73
<b>Total for Staples</b>	<b>\$85.73</b>		<b>\$85.73</b>
Tanglewood			
Bill	\$90.00	inv# 1314- HH juv prog--2/27	\$90.00
<b>Total for Tanglewood</b>	<b>\$90.00</b>		<b>\$90.00</b>
Value Line Publishing LLC			
Bill	\$2,245.00	electronic database -annual fee Acct 2223953Inv #25SM-223953	\$2,245.00
<b>Total for Value Line Publishing LLC</b>	<b>\$2,245.00</b>		<b>\$2,245.00</b>
Verizon Wireless			
Bill	\$88.64	Bookmobile cell phone x 2 lines inv #6106859658	\$88.64
<b>Total for Verizon Wireless</b>	<b>\$88.64</b>		<b>\$88.64</b>
<b>TOTAL</b>	<b>\$867,777.32</b>		<b>\$867,777.32</b>

Unpaid Bills Detail  
Chemung County Library District  
As of March 20, 2025

TRANSACTION TYPE	AMOUNT	LINE DESCRIPTION	OPEN BALANCE
Air Temp Heating & Air			
Bill	\$3,250.00	monthly maintenance contract Inv#190104	\$3,250.00
<b>Total for Air Temp Heating &amp; Air</b>	<b>\$3,250.00</b>		<b>\$3,250.00</b>
American Button Machines			
Bill	\$113.60	Button Machine supplies - Inv #267245	\$113.60
<b>Total for American Button Machines</b>	<b>\$113.60</b>		<b>\$113.60</b>
Chemung County Soil & Water Conservation District			
Bill	\$56.00	BF - Arbor Day program - tree distribution	\$56.00
<b>Total for Chemung County Soil &amp; Water Conservation District</b>	<b>\$56.00</b>		<b>\$56.00</b>
City of Elmira			
Bill	\$18.20	Downtown Development tax -first installment - Bill #219097	\$18.20
Bill	\$1,739.68	Downtown Development tax -first installment - Bill #219003	\$1,739.68
<b>Total for City of Elmira</b>	<b>\$1,757.88</b>		<b>\$1,757.88</b>
CPE Interlink			
Bill	\$50.00	SML youth dept voicemail - reprogram Inv #25-0284	\$50.00
<b>Total for CPE Interlink</b>	<b>\$50.00</b>		<b>\$50.00</b>
Essential Constructs LLC			
Bill	\$42,245.00	Library Shelving Project - Inv 24-1250-03	\$42,245.00
<b>Total for Essential Constructs LLC</b>	<b>\$42,245.00</b>		<b>\$42,245.00</b>
Falkowski Excavating & Sewer Service			
Bill	\$375.00	Main sewer line clogged @ SML-Inv #7726	\$375.00
Bill	\$575.00	Main sewer line clogged @ SML-Inv #8220 - service on 3/12	\$575.00
Bill	\$3,100.00	Cleared main sewer line clog @ SML-Inv #7729 - service on 3/17	\$3,100.00
<b>Total for Falkowski Excavating &amp; Sewer Service</b>	<b>\$4,050.00</b>		<b>\$4,050.00</b>
Fire Alarm Service Technology, Inc.			
Bill	\$832.92	Security camera replacement - SML Inv #50980	\$832.92
<b>Total for Fire Alarm Service Technology, Inc.</b>	<b>\$832.92</b>		<b>\$832.92</b>
First Transit, Inc			
Bill	\$1,045.31	Bookmobile fuel for Jan Inv #11949094brake evaluations & repair - air leak	\$1,045.31
<b>Total for First Transit, Inc</b>	<b>\$1,045.31</b>		<b>\$1,045.31</b>
Greenleaf Recycling			
Bill	\$75.00	Waste mgmt services -WE/HH/BF/ST -Inv #250228245209	\$75.00
Bill	\$75.00	Waste mgmt services -WE/HH/BF/ST -Inv #250228245167	\$75.00
<b>Total for Greenleaf Recycling</b>	<b>\$150.00</b>		<b>\$150.00</b>
IBFG Farms			

Unpaid Bills Detail  
Chemung County Library District  
As of March 20, 2025

TRANSACTION TYPE	AMOUNT	LINE DESCRIPTION	OPEN BALANCE
Bill	\$5,305.00	plowing salt services - SML/HH/BF/WE Feb 2025Inv # 038	\$5,305.00
<b>Total for IBFG Farms</b>	<b>\$5,305.00</b>		<b>\$5,305.00</b>
Jeanette Sheliga			
Bill	\$100.00	County Courthouse Records of NY - 4/1/25 - via zoom	\$100.00
<b>Total for Jeanette Sheliga</b>	<b>\$100.00</b>		<b>\$100.00</b>
John Mills Electric, Inc.			
Bill	\$204.81	breaker replacement @ SML Inv #33273	\$204.81
<b>Total for John Mills Electric, Inc.</b>	<b>\$204.81</b>		<b>\$204.81</b>
Lauren Dowd			
Bill	\$605.22	Sewing workshops -March 3,6,10,13,17,20,24,27 & 31 Makerspace - SML	\$605.22
<b>Total for Lauren Dowd</b>	<b>\$605.22</b>		<b>\$605.22</b>
Noah's Ark Animal Workshop, Inc.			
Bill	\$251.82	WE Juv Prog -Inv #72482	\$251.82
<b>Total for Noah's Ark Animal Workshop, Inc.</b>	<b>\$251.82</b>		<b>\$251.82</b>
Northern New York Library Network			
Bill	\$79.43	Newspaper digitization quote #596	\$79.43
<b>Total for Northern New York Library Network</b>	<b>\$79.43</b>		<b>\$79.43</b>
NYSEG			
Bill	\$660.31	gas & elec - SML	\$660.31
Bill	\$1,211.16	gas & elec - SML	\$1,211.16
<b>Total for NYSEG</b>	<b>\$1,871.47</b>		<b>\$1,871.47</b>
Penworthy Company			
Bill	\$247.45	SML Juv non - fiction -Inv #0606344-IN	\$247.45
<b>Total for Penworthy Company</b>	<b>\$247.45</b>		<b>\$247.45</b>
Pitney Bowes			
Bill	\$435.90	quarterly lease for postage meter-Inv #3320503958acct #8000-9090-1115-1987	\$435.90
<b>Total for Pitney Bowes</b>	<b>\$435.90</b>		<b>\$435.90</b>
Southern Tier Library System			
Bill	\$35,768.98	1st quarter cost share-Inv #4781	\$35,768.98
Bill	\$930.27	Quarterly automation and digital E-books-Inv #4781	\$930.27
<b>Total for Southern Tier Library System</b>	<b>\$36,699.25</b>		<b>\$36,699.25</b>
Tammy Wilcox			
Bill	\$200.00	Feb yoga @ HH 2/5, 12, 19, 26Feb Gentle Movements classes - HH - 2/4, 11, 18, 25 -	\$200.00
<b>Total for Tammy Wilcox</b>	<b>\$200.00</b>		<b>\$200.00</b>
Tim Collins			
Bill	\$2,575.00	March -#4 Children's theater sessions - funded by Community FoundationMarch -Creative Writing, D/D teen prog/- Community	\$2,575.00

Unpaid Bills Detail  
 Chemung County Library District  
 As of March 20, 2025

TRANSACTION TYPE	AMOUNT	LINE DESCRIPTION	OPEN BALANCE
Bill	\$240.00	Foundation \$TALE #10 sessions - funded by Anderson Grant/Triangle Fund March 2025 Adult/Teen Improv -3/12 & 3/19 - SML-Inv 2207	\$240.00
<b>Total for Tim Collins</b>	<b>\$2,815.00</b>		<b>\$2,815.00</b>
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ULINE			
Bill	\$28.50	Band-aids inv #190246306	\$28.50
<b>Total for ULINE</b>	<b>\$28.50</b>		<b>\$28.50</b>
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Verizon			
Bill	\$35.44	elevator -land line -#751-754-284-0001-41	\$35.44
<b>Total for Verizon</b>	<b>\$35.44</b>		<b>\$35.44</b>
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<b>TOTAL</b>	<b>\$102,430.00</b>		<b>\$102,430.00</b>
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